



# Because you work hard for every yard.

NRMCA education works for you with solutions that pay off now!

Boost productivity, reduce downtime, enhance communication,  
help satisfy regulators and improve the bottom line.

## Plant Manager Certification Course

December 8-11, 2009 - Silver Spring, MD

**Why attend: Never has it been more critical for your plant manager operator to be at the top of his/her game! Efficiency and productivity impact every penny in this tight economy!** Plant managers serve a vital function, with responsibilities that affect issues from regulatory compliance to product quality, safety and profitability. NRMCA's certification program helps you make sure that they are up to speed on product knowledge, plant safety, environmental regulations, plant operations and ready mixed concrete industry business principles. This course establishes the basic industry standard, measured through certification. This course earns **24 credits** towards a **CCP<sub>f</sub>** certification in the Operations and Production career track. The **CCP<sub>f</sub>** certification is the highest professional designation in the industry. For more information, visit [www.nrmca.org/steps](http://www.nrmca.org/steps)

**Who should attend:** plant managers, operators, batchmen and anyone aspiring to these positions.

**To register,** use the attached form or visit [NRMCA.org](http://NRMCA.org). For more course information, contact Gillian McBurney at 888-846-7622, x1166, or [gmcburney@nrmca.org](mailto:gmcburney@nrmca.org) or visit [www.nrmca.org](http://www.nrmca.org)

**For registration and travel information,** contact Jessica Moore at 888-846-7622, x1152, or [jmoore@nrmca.org](mailto:jmoore@nrmca.org)

What you'll learn

### Day 1

#### **Introduction**

- What is a RMC Plant Manager's Responsibility?

#### **Product Knowledge**

- Cement
- Aggregates
- Admixtures
- Mixing Water
- Basic Proportioning
- Arithmetic of Batching
- Fresh Concrete Properties
- Hardened Concrete



What you'll learn continued...

### Day 2

#### **Operations**

- Plant Design & Function
- Plant Maintenance
- The Mixer Driver, Your Company's Professional on Wheels
- Dispatch - Science & Art
- Batching Operations and Procedures
- Materials Management and Inventory

#### **Safety**

- Safety Regulations, Training, Motivation, Safety Audits
- Records & Reports
- Confined Space & Lock out / Tag Out
- Machine Guarding & Safe Operating Procedures
- Hazard Communication

### Day 3

#### **Environmental**

- Environmental Stewardship and Community Relations
- Water Quality Management
- Environmental Audits and Environmental Management
- Materials Storage, Hazardous Materials, Chemicals
- Solids Management and Recycling Solids

#### **Business Principles**

- What Makes Business Sustainable?
- Managing & Leading Staff
- Inventory & Risk Management
- Calculating, Productivity, Benchmarking

#### **Review Sessions**

### Day 4

- Exam on Product Knowledge & Technical Product (2 hours)
- Exam on, Operations, Safety, Environmental & Business Principles (2hours)



### **Certified Concrete Professional**

*The highest professional designation in the industry.* This seminar is part of NRMCA's Seminars, Training and Education Programs, STEPS®, and earns you credit towards becoming a **CCP<sub>f</sub>**.



**NRMCA's Plant Manager Certification Course**  
**Silver Spring, MD**

**Tuesday, December 8 – Friday, 11, 2009**

Days 1-3 8am-5pm - Day 4 Certification Exam Only 8am-12:30pm

*NRMCA reserves the right to close registration in order to not exceed capacity, early registration is encouraged.*

**I will sit for the exam on Friday, December 11** Yes No

*This exam is optional but required to fulfill the certification requirement*

*Submit separate form for each registrant. Save a copy for your files.*

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address (No PO Boxes)

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Phone/Fax /Email

\_\_\_\_\_  
Emergency Contact Name/Phone

\_\_\_\_\_  
Supervisor Name/Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Phone/Fax/Email

Special Needs (Attach special needs information)

**Please provide e-mail addresses for all requesting to receive registration confirmations:** *(notification does not guarantee that class will run)*

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Email address

**Course Location:**

RMC Research & Education Foundation Center  
719 Ellsworth Drive  
Silver Spring, MD 20910

**Hotel Info:**

Hampton Inn Silver Spring  
8728 Colesville Road  
Silver Spring, MD 20910  
Phone: (301) 588-5887

For your convenience, NRMCA contracted for discounted sleeping rooms at the Hampton Inn Silver Spring.  
Sleep Room nights: Monday, Dec. 7 - Thursday Dec. 10, 2009  
Discount Rate: \$169 night plus tax. Call-in name: NRMCA. Hotel rates and availability are not guaranteed after **November 16, 2009** Please make reservations early.

**Closest Airport:** There are 3 airports into Metro Washington DC. We suggest flying into BWI (Baltimore Washington International) or Reagan National (DCA). The third is Dulles (IAD).

**Return flights from should NOT be made before 3 pm on Dec. 11**

**Airport Shuttle Info:** Transportation to and from airport can be made with Super Shuttle, (800) 258-3826. Shuttle reservations should be made in advance.

**Registration Fees**

- \$ 950 NRMCA Members
- \$1395 Non-Members

**Group Incentives for NRMCA Members only**

Register 3-5 Members and receive 10% off each registration  
Register 6 or more members and receive 15% off each registration.  
Please submit separate registration forms for all attendees.

**Payment Method:**

- Check (make check payable to NRMCA)  
Mail registration form and check to:  
SunTrust Bank, c/o NRMCA  
P.O. Box 79433  
Baltimore, MD 21279

- VISA  MasterCard  AmEx

\_\_\_\_\_  
Card Number Exp. Date

\_\_\_\_\_  
Name on Credit Card (print)

\_\_\_\_\_  
Signature

For credit card payment, fax form to:  
Jessica Moore, Meetings Dept., NRMCA, (301) 565-8200

**Credit card or check, must accompany registrations. NRMCA No longer accepts P.O. #'s. Please Provide a credit card number or check with all registrations.**

**Important:** NRMCA reserves the right to cancel this event. If cancelled, NRMCA will notify registrants via fax or e-mail by COB, **November 16, 2009.** (NRMCA will refund the entire registration fee, but is not responsible for airline and hotel reservation fees.) Class confirmations will be sent after this possible cancellation date. It is advisable not to make travel arrangements until you receive your confirmation. **You are responsible for making and paying for your own hotel and travel arrangements.**

**Cancellation Policy:** Full cancellation refunds, less a \$100 administration fee, will be extended until **November 16, 2009.** All cancellations after that date will not be refunded. Fee cancellations cannot be transferred to a future class. Registration cancellations must be made in writing to :

NRMCA Meetings Dept.  
900 Spring Street  
Silver Spring, MD 20910  
Or, faxed to (301) 565-8200

For additional registration information, contact:  
Jessica Moore, (240) 485-1152 or by e-mail at [jmoore@nrmca.org](mailto:jmoore@nrmca.org).

Course follows all federal anti-trust guidelines.

This course earns **24 credits** towards a CCPf certification in the Operations and Production career track. The CCPf certification is the highest professional designation in the industry. For more information, visit [www.nrmca.org/steps](http://www.nrmca.org/steps)



**For NRMCA Use Only** Order #: \_\_\_\_\_ Authorization #: \_\_\_\_\_ Date \_\_\_\_\_ Confirmation # \_\_\_\_\_